## Thank you for your interest in speaking at IACP 2022 Annual Conference- Relentless and Resilient: We Stand Together.

Thank you for your interest in speaking at IACP Annual Conference & Trade Show 2022 - Relentless & Resilient: We Stand Together.

Before beginning the presentation proposal submission process, it can be helpful to draft answers within a Word document. This will save you a significant amount of time and aid in refining your ideas. Once you are ready to submit, return to the [Survey Monkey webpage](https://www.surveymonkey.com/r/2022IACPCallforProposals) and copy and paste your answers from the Word document into your form.

If you have any questions regarding presentation proposals of IACP Annual Conference & Trade Show 2022, please email sseehase@iowaproviders.org.

All proposals are due by 5:00 pm on January 14, 2022. Thank you for your time and efforts.

Please note: Required questions in the survey are indicated with an asterisk.

## Session Title and Type

#### Please select the type of session for this proposal. \*

**NOTE:** Hands-On Learning BYOD (Bring Your Own Device) sessions are ones where the majority of the time is spent on hands-on activities. They are specifically for teaching people techniques or tools and often require attendees bring a laptop or mobile device so they can participate.

* Concurrent Session (1 hour/30 minutes)
* Hands-On BYOD Session (1 hour/30 minutes)
* Half-day Session (3 hours)

### ANSWER ONLY IF PROPOSING A BYOD SESSION: You indicated your session is a Hands-On BYOD Session. For this type of session attendees should spend the majority of their time doing step-by-step tutorials, designing/developing, or other hands-on activities. Please tell us more about the hands-on parts of your session idea and, if applicable, include the devices/software participants will need to bring. \* *(Max word count 100)*

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### What’s the suggested title for your session? \* (Max character count 75)

### TIP: *It’s helpful to have a title that’s clear about what topics, techniques, and/or approaches your session will cover. That can help attract the right audience as well as assist attendees who choose sessions based on the title alone.*

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#### What topic best describe the theme of your proposal? \*

* Industry Best Practices
* Service Excellence
* Workforce Solutions
* Data, Measurement & Outcomes
* Development & Tools for Business Efficiencies
* Innovative Strategies
* Emerging Technology & Cyber Security
* Management & Strategy
* Risk Management
* Video & Media for Marketing and/or Community Education
* Case Studies Regarding Solutions that Solve a Pressing Learning or Business Challenge

## Session Description

**Remember, conference attendees will be relying on the information you provide here to determine if they want to attend your session, so be descriptive! Be sure to write with the attendee in mind, such as using sentences starting with phrases like "You will...".**

### Describe the challenge or problem this session addresses: \* (Max word count: 150)

**TIP:** Your answer here should paint a picture of the issue your session is addressing.

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### ****The next two questions are the most important ones when it comes to how we evaluate your proposal. Be sure to include as much specific detail here as you can about the strategies, approaches, concepts, tools, and technologies you plan to cover so we can best understand your vision for the full length of the session.****

### Describe how the session will provide a solution for attendees: \* (*Max word count: 400)*

**TIP:** This section is where you should focus your energy. Let the attendees know the details of your solution/approach and what's special about your angle on this topic. (Our attendees love details, so the more spoilers you give them about the specific content you'll be covering the better!)

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#### List the specific attendee takeaways. TIP: This is also your opportunity to expand upon any strategies, techniques, and/or skills you touched on in the previous two questions.  ****Complete the sentence****, "In this session, you will learn:"\* *(Min. Answers=4)*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### Let us know about technologies/platforms/devices you’****ll demonstrate or discuss**** in your session. Don’t list your A/V requirements as we don’t need them currently. \**(Min. Answers=1)*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### ANSWER ONLY IF PROPOSING A BYOD SESSION: What device(s) do attendees need to bring to participate in your Hands-On Learning BYOD session? \* *(Max characters 1000)*

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### ANSWER ONLY IF PROPOSING A HALF-DAY SESSION: ****Prerequisite Audience Knowledge:**** What knowledge or skills (if any) should attendees already have to get the most from your session? \* *(Max characters 1000)*

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### ANSWER ONLY IF PROPOSING A HALF-DAY SESSION: How will your session go beyond the scope of a ninety-hour concurrent session? \*

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#### If you're planning on including audience participation in your session, which kinds of participation do you expect to use? \* *(Min. Answers=1)*

* Hands-on Exercise
* Out of Seat Activity
* Pair & Share
* Polling/Survey
* Q & A
* Small Group Discussion
* Other - Write In: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* None of the above

**Availability**

#### The conference is held through the following dates: Tuesday May 11 through Thursday May 13, 2022.

* I’m available to speak on any of the conference dates
* I have a conflict with one or more of those dates

#### ANSWER ONLY IF YOU HAVE A DATE CONFLICT: Select the day(s) you CAN’T speak\*

* I can’t speak on Tuesday May 11 (Pre-conference day 1)
* I can’t speak on Wednesday May 12 (Main conference day 1)
* I can’t speak on Thursday May 13 (Main conference day 2)

## Third Party Submission

#### Is this proposal being submitted by a third-party? \*

* Yes
* No

## Third Party Details

### ANSWER ONLY IF YOU ARE A THIRD-PARTY SUBMITTAL: ****Third Party Contact Information:**** In the event this proposal is being submitted by someone other than the speaker(s), please put submitter’s name, email, phone, and relation to speaker(s) in this section. We require the speakers’ direct contact info in the pages following so we can contact them to discuss proposal content if needed.

|  |  |
| --- | --- |
| **First Name** |  |
| **Last Name** |  |
| **Job Title** |  |
| **Company Name** |  |
| **Relationship to the speaker(s)** |  |
| **Primary phone** |  |
| **Other phone** |  |
| **Email** |  |

## Primary Speaker Information

## We continue to offer a free, non-transferable IACP Annual Conference 2022 registration to the primary speaker of an accepted session - and we take care of the registration process for you. *Note: We evaluate these proposals based in part on the presenters. Requesting a speaker swap after the session is selected to be on the program is at the conference organizer's discretion and may result in the cancellation of the session*.

### ****Primary Speaker****

|  |  |  |
| --- | --- | --- |
| Salutation | Ms.Mrs.MissMr. | Dr.Mx.Other – write in |
| First Name |  | |
| Last Name |  | |
| Job Title |  | |
| Company Name |  | |
| Office Phone Number |  | |
| Cell Phone Number |  | |
| Email Address |  | |
| Street Address |  | |
| Apt/Suite/Office |  | |
| City/State/Zip |  | |
| Country |  | |
| Which pronouns do you use when referring to yourself? | She/HerHe/Him | They/ThemOther – Write in |

#### Add your Social Media contact information:

#### We often promote conference sessions on our social media channels. While this information isn't required to have a proposal accepted, if your session is selected and you'd like us to tag you when promoting it just let us know which accounts to tag.

LinkedIn: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Facebook: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Twitter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### ****Bio:**** This bio should highlight career or educational experiences, awards, etc. Do not describe your organization's products or services. *(Max word count 100)*

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### Diversity and inclusion are important to our profession, and we proactively strive to reflect diversity in our programs. If you are part of a group, you feel is underrepresented within our industry, we invite you to share details about that here.

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**Co-Speaker Submission**

#### Will there be a co-speaker for this session? \*

*The first co-speaker for an accepted session is able to register for the conference at a discounted rate.*

* Yes
* No

### ****Co-Speaker Information****

|  |  |  |
| --- | --- | --- |
| Salutation | Ms.Mrs.MissMr. | Dr.Mx.Other – write in |
| First Name |  | |
| Last Name |  | |
| Job Title |  | |
| Company Name |  | |
| Office Phone Number |  | |
| Cell Phone Number |  | |
| Email Address |  | |
| Street Address |  | |
| Apt/Suite/Office |  | |
| City/State/Zip |  | |
| Country |  | |
| Which pronouns do you use when referring to yourself? | She/HerHe/Him | They/ThemOther – Write in |

#### Add your Social Media contact information:

#### We often promote conference sessions on our social media channels. While this information isn't required to have a proposal accepted, if your session is selected and you'd like us to tag you when promoting it just let us know which accounts to tag.

LinkedIn: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Facebook: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Twitter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### ****Co-Speaker Bio:**** This bio should highlight career or educational experiences, awards, etc. Do not describe your organization's products or services. *(Max word count 100)*

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### Diversity and inclusion are important to our profession, and we proactively strive to reflect that diversity in our programs. If the co-speaker is part of a group that you feel is underrepresented within our industry, we invite you to share details about that here.

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## Third Speaker Submission

#### Will there be a third speaker for this session? \*

*The 3rd speaker in this submission will need to register for the conference at the full rate. They can use any additional discounts that apply, including early registration discounts. Refer to the registration pages on the IACP Annual Conference 2022 website for more information on the discounts available.*

* Yes
* No

### ****Third Speaker Information****

|  |  |  |
| --- | --- | --- |
| Salutation | Ms.Mrs.MissMr. | Dr.Mx.Other – write in |
| First Name |  | |
| Last Name |  | |
| Job Title |  | |
| Company Name |  | |
| Office Phone Number |  | |
| Cell Phone Number |  | |
| Email Address |  | |
| Street Address |  | |
| Apt/Suite/Office |  | |
| City/State/Zip |  | |
| Country |  | |
| Which pronouns do you use when referring to yourself? | She/HerHe/Him | They/ThemOther – Write in |

#### Add your Social Media contact information:

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Facebook: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Twitter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### ****Third Speaker Bio:**** This bio should highlight career or educational experiences, awards, etc. Do not describe your organization's products or services. (*Max word count 100)*

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### Diversity and inclusion are important to our profession, and we proactively strive to reflect that diversity in our programs. If the co-speaker is part of a group that you feel is underrepresented within our industry, we invite you to share details about that here.

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## Submit Your Proposal Using [this link](https://www.surveymonkey.com/r/2022IACPCallforProposals).

**So, what happens next?**  
  
The review process takes a bit of time, but we expect to be able to let you know the status of your proposal in **early February 2022**.  
  
For questions before then, feel free to reach out to us at [sseehase@iowaproviders.org](mailto:programs@learningguild.com).  
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